



ASHFORD CHURCH OF ENGLAND SCHOOL
PARENT TEACHERS ASSOCIATION
Registered Charity No. 1102189

MINUTES OF THE 72nd ANNUAL GENERAL MEETING
Held in the School at 6pm on Wednesday 9 November 2016

Attendees: Amber Betts, Rachel Bownds, Kelly Hewson, Lucy Moreton, Paula Glass, Emma Curl, Jenny Wilsher, Caroline Dyer & Wendy Pyke

Total Pages: 4

Item	Detail
	Jenny Wilsher opened the meeting.
1	Apologies for absence Chloe Barlow, Charlotte Hudson, Sally Pawson, Rebecca Jepson, Rachel Carley, Sophie Brown, Sharron Curle, Beth Wilson, Cara High, Andrew Grapsas, Tina Mallinson, Jen Dougherty, Debbie Standing, Lisa Taylor, Christina Morris, Sarah Ansell, Anna Taylor & Emily Hams
2	Minutes of the AGM held on 06 October 2015 The previous AGM minutes were reviewed and approved.
3	Matters arising from the Minutes None.
4	Chair's Report for 2015/16 Jenny continued by presenting her Chair report (a copy of which is on the school website www.ashford-primary.surrey.sch.uk/parents/pta.php and a separate file attached). The main points were: <ul style="list-style-type: none">• Jenny passed on her thanks to all the Trustees, Committee members and class reps who have helped this year, particularly those trustees who were moving on or stepping down after several years• Christmas was again a busy time with both fun for the kids and a record amount raised through the Christmas cards• The Quiz Night in January was a new event• The Spring Fayre raised the most yet• The Summer Fayre also raised the highest total in a long time!• Our ICT fundraising reached its target with the purchase of a further 7 sets of LearnPads, meaning ALL classrooms in Years 1-6 now have their own set• Introduced the role of Class Reps for the first time and had volunteers for almost every class

5 Treasurer's Report for the year ending 31 July 2016

The accounts have been provided to the end of July 2016 and paper copies were distributed (See Appendix 1).

- Main fundraising this year was the fayres and Christmas cards.
- Largest expenditure was the LearnPads and hall projector.
- A new money handling policy and expense form was introduced, this will improve our financial handling and the paper side of our record keeping

6 Appointment of an Independent Examiner of Accounts for the year ending 31 July 2016

Jenny Wilsher advised that the accounts need to be independently examined and ratified. Last years accounts were examined by a friend of Wendy Pyke who is a bank manager, they are happy to check them again this year. All agreed.

7 Election of Officers and Trustees of the Committee

A block vote was taken to appoint the following as both Officers and Trustees of the charity:

Rachel Bownds – Co-Chair

Lucy Moreton – Co-Chair

Sophie Brown - Treasurer

Kelly Hewson

Chloe Barlow

Nominated by: Jenny Wilsher

Seconded by: Emma Curl & Amber Betts

8 Any Other Business

Jenny Wilsher thanked everyone for their support and patience over the past few weeks after the need to postpone the AGM. Jenny also thanked Rachel Bownds and Lucy Moreton for stepping forward to take on the role of Co-Chairs.

Caroline Dyer expressed her thanks, on behalf of the school, to Jenny Wilsher for all she's done for the PTA over the last 5 years. Jenny thanked the school and parents for the lovely gifts she received at the end of last term. Caroline also thanked Rachel and Lucy for taking on the Co-Chair role, and said she was pleased the PTA was moving forward in safe hands.

Meeting closed.

APPENDIX 1
Treasurer's Report for the year ending 31 July 2016

ASHFORD CHURCH OF ENGLAND SCHOOL PTA				
<i>Receipts and Payments account for the year ended 31.07.16</i>				
	<i>Received 16</i>	<i>Paid 16</i>	<i>Received 15</i>	<i>Paid 15</i>
Donations	£ 176.74		£ 761.72	
Bank Interest	£ -			
Books		£ -		£ 1,143.41
Quiz Night	£ 946.00	£ 604.17		
Christmas Raffle	£ 546.00	£ 200.00		
Christmas Cards	£ 3,436.50	£ 2,434.40	£ 3,042.80	£ 2,142.20
Christmas	£ -	£ 1,055.59		£ 999.34
Christmas Magic Shows	£ 825.21	£ 270.00		
Coach		£ -		
Easter		£ 228.56		£ 242.06
Gifts		£ 113.00		
Ice Cream & Ice Pop Friday	£ -	£ -	£ 110.80	£ 15.60
IT Equipment		£ 15,859.02		£ 10,473.52
Junior Citizen		£ 319.00		£ 75.00
Jingle Bell Bazaar			£ 2,423.31	£ 1,747.97
Gambling Licence		£ 20.00		
Nit Combs	£ 64.00	£ 239.60		
PTA-UK Membership		£ 107.00		£ 107.00
Other expense		£ 518.77		£ 1,072.61
PA System		£ 445.07		
Playground Markings				£ 1,500.00
Postage		£ -		
Refreshments for PTA AGM		£ 29.66		£ 85.13
School Discos	£ 1,278.60	£ 587.55	£ 2,679.55	£ 528.29
Sponsor Money	£ -		£ 1,586.07	
Sports Day	£ 196.07	£ -	£ 172.10	£ 87.65
Tea Towels	£ 1,114.00	£ 704.70		
T shirts	£ 452.20	£ 197.92	£ 30.50	
Spring Fayre	£ 4,801.76	£ 1,639.53	£ 3,919.87	£ 1,477.49
Summer Fayre	£ 10,361.56	£ 4,543.49	£ 9,379.96	£ 4,582.85
Year 6 "Hoodies"	£ 541.00	£ 870.00	£ 468.00	£ 795.00
	£ 24,739.64	£ 30,987.03	£ 24,574.68	£ 27,075.12

<i>Receipts and Payments account summary for the year ended 31.07.16</i>			
	Year 2015-16		Year 2014-15
Total receipts for the year	£ 24,739.64		£ 26,028.38
Total payments for the year	£ 30,987.03		£ 28,528.82
Net receipts (payments) for the year	-£ 6,247.39		-£ 2,500.44
Cash & Bank brought forward	£ 12,592.43		£ 15,092.87
Cash & Bank carried forward	£ 6,345.04		£ 12,592.43

<i>Statement of Assets and Liabilities at 31.07.2016</i>			
	Year 2015-16		Year 2014-15
<i>Monetary Assets</i>			
Bank Current Account Balance	£ 6,245.04		£ 12,497.81
Bank Savings Account Balance	<i>CLOSED</i>		-£ 5.38
Cash In Hand	£ 100.00		£ 100.00
	£ 6,345.04		£ 12,592.43
<i>Non - Monetary Assets</i>			
Liabilities			None
Contingent liabilities and future obligations			None