



13 March 2024

Dear Leopard class parents and carers,

I am writing to share an update on staffing with you. As you may be aware, Mrs Williams is currently unwell and therefore not in school. I have arranged for her teaching commitment to be covered by Mrs Stevenson who knows your children well and already teaches in Leopards, to ensure that there is continuity for them.

Mrs Douglas will sadly be leaving her position at Ashford CE at Easter. She has recently moved house and unfortunately the longer commute to work is more challenging than she first thought. She has therefore secured a new role in a school closer to home. Miss Beacham, who has a wealth of experience teaching year 6 and also knows your children well, has stepped in to be part of the Leopard teaching team which enables us to cover for Mrs Douglas.

I realise that this may cause you some concern as we are drawing closer to when the children will be taking their SATs so wanted to reassure you that there is a consistent plan in place for your children.

Please be assured that consistency for your children continues to be at the forefront of our decisions. If you have any questions please contact me via the school office as I am happy to answer these for you.

Yours sincerely

A handwritten signature in black ink that reads 'L. Bailey'.

Mrs L Bailey
Headteacher