



Dear Parents and Carers,

I am aware that there have been some concerns raised about the consistency of teaching staff in our Reception classes so I wanted to write to you to give further clarity.

During this year circumstances have arisen which have meant that there have had to be adjustments made to staffing. These changes have happened due to unexpected changes in family circumstances which, I am sure you will appreciate, are beyond our control. When organising replacements for these roles the need for consistency for our children is always the most important consideration.

The teaching staff allocation for the Reception classes is as follows:

Koala class

Monday – Mrs Cook

Tuesday to Friday -Mrs Forster

Wednesday PM – Miss Richardson

Kangaroo class

Monday, Tuesday, Thursday and Friday -Mrs Weir

Wednesday – Miss Day

If there are times that a teacher cannot be in class, for example due to being unwell, then we try to cover the class with a teacher who is known to the children. There are, however, times when this is not always possible.

In Reception children learn across the whole indoor and outdoor environment so are known to staff from Koala and Kangaroo classes which provides additional reassurance and familiarity if a teacher has to be absent from school.

I hope that this letter makes the staffing situation clearer and I would like to thank you for your understanding and ongoing support. If you have any questions or would like to discuss any concerns then please speak to your child's class teacher in the first instance or contact the office who can arrange an appointment to meet with me.

Your sincerely

Mrs Bailey
Headteacher